



## Job Description: Associate Director, Corporate Engagement

**Reports to:** Corporate Programme Director

**Place of work:** Central London / hybrid

**Time:** 5 days/week – full time

**Contract Length:** 24-month fixed term, with possible extension

**Starting date:** As soon as possible

**Salary:** Competitive plus benefits

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### About IIGCC

IIGCC brings the investment community together to work towards a net zero and climate resilient future. We create change the world needs by unlocking investor action on climate change.

Our work supports investors in generating returns for clients and beneficiaries, which in turn provides financial wellbeing for future generations. We work with our members to address climate risk and ensure they are well positioned to make the most of investment opportunities offered by climate mitigation and adaptation efforts, ensuring that their investments contribute towards a better world for us all to live in.

Our team collaborates with investors to create practical solutions that can make a real difference in tackling climate change – facilitating investment practices, policies and corporate behaviours that have real impact and deliver change that the world needs.

Our work is delivered across [three programme areas](#) – corporate, investor strategies and policy.

IIGCC oversees and facilitates the most significant investor climate initiatives, typically with investor network partners from across the globe. These include [Climate Action 100+](#), the world's largest investor engagement; [The Paris Aligned Investment Initiative \(PAII\)](#); and, most recently, [the Net Zero Asset Manager's Initiative \(NZAM\)](#). Building upon this success, in 2023, IIGCC launched the Net Zero Engagement Initiative (NZEI), to reach companies beyond the Climate Action 100+ focus list, and Nature Action 100.

For more information visit [www.iigcc.org](http://www.iigcc.org) and [@iigccnews](https://twitter.com/iigccnews).

### The Role

In this role you will lead IIGCC's Engagement Platform for climate and net zero engagement with the world's largest companies.



Working closely with investors, you will have the remit to develop and refine the strategy of the Engagement Platform including by identifying new engagement priority issues or projects.

You will help coordinate IIGCC's involvement in a range of global collaborations, including Climate Action 100+ and Nature Action 100.

### **Main responsibilities**

- Refine the Engagement Platform strategy and develop new engagement projects to accelerate the transition to net zero
- Oversee the development and implementation of IIGCC's engagements initiatives
- Act as IIGCC lead on key global collaborative projects like Climate Action 100+
- Establish annual work plans and key performance indicators in close collaboration with the senior leadership team
- Lead and mentor a highly motivated, talented and growing team of climate engagement specialists
- Develop and manage systems to track engagement progress
- Oversee annual progress reporting
- Work cross programme with our investor strategies, policy, development and communications teams in line with the organisational strategy
- Build collaborative relationships with staff across the organisation, serving as a knowledgeable and accessible resource in the engagement of corporate partners
- Represent IIGCC and our members in various external forums
- Support the Corporate Programme Director in operational matters, including feeding into the team strategy, hiring process, and funding activities
- Jointly with the Director build and maintain a positive and supportive team culture in the Corporate Programme team to foster collaboration and engagement

There will be a requirement to undertake some international travel and out of hours calls.

### **Skills and capabilities**

Key competencies for the role include:

- Extensive knowledge and understanding of climate change and net zero transitions



- Significant experience and track record of working on issues relating to climate change, investment and ESG
- Ambition to innovate and develop market leading approaches to engagement
- Strong understanding and experience of undertaking engagement with companies
- Demonstrable ability to quickly build strong professional relationships and to work collaboratively with senior external and internal stakeholders.
- Experience developing tools to track and report on engagement progress
- Ability to work independently to develop a workplan and effectively deliver
- Proven experience as a leader with team building and line management skills
- Excellent written and verbal communication skills with a high level of attention to detail
- Skilled at working under pressure
- Enthusiastic and positive approach
- Fluency in routine IT tools including Microsoft Office
- Fluency in English language
- Willingness to occasionally travel as part of the role.

### **Why work at IIGCC?**

People join IIGCC because they care deeply about making a difference in supporting our mission that brings the investment community together to make significant progress towards a net zero and climate resilient future by 2030. In return, IIGCC offers its employees a competitive salary with a wide range of benefits and supportive ways of working. You can find the full list of our benefits [here](#).

### **Applications**

Interested applicants should submit a Curriculum Vitae and a cover letter detailing their relevant skills, capabilities and experience for the role by completing the application form [here](#).

If you have any queries, please email [vacancy@iigcc.org](mailto:vacancy@iigcc.org).

### **Recruitment timeline:**



IIGCC will review applications on a rolling basis so would encourage early application.

**Please note:**

- Applicants must be eligible to work in the UK.
- Only shortlisted candidates will be notified.
- We do not discriminate on the basis of race, age, gender, sex, sexual orientation, disability, religion, marital status, or any other basis of discrimination prohibited by law.