Job Description: Senior Programme Manager, Net Zero

Place of work: Central London / hybrid
Time: 5 days/week – full time
Contract Length: 24-month fixed term, with probable extension
Starting date: As soon as possible
Salary: Competitive plus benefits, depending on experience

About IIGCC
IIGCC brings the investment community together to work towards a net zero and climate resilient future. We create change the world needs by unlocking investor action on climate change.

Our work supports investors in generating returns for clients and beneficiaries, which in turn provides financial wellbeing for future generations. We work with our members to address climate risk and ensure they are well positioned to make the most of investment opportunities offered by climate mitigation and adaptation efforts, ensuring that their investments contribute towards a better world for us all to live in.

Our team collaborates with investors to create practical solutions that can make a real difference in tackling climate change – facilitating investment practices, policies and corporate behaviours that have real impact and deliver change that the world needs. For more information visit www.iigcc.org and @iigccnews.

Over recent years, IIGCC has launched a number of the most significant investor climate initiatives through the Corporate Programme. These include Climate Action 100+, the world’s largest investor engagement; Nature Action 100 (NA100); the Banks Working Group and most recently, the Net Zero Engagement Initiative (NZEI).

The Role

You will serve as one of the senior managers of IIGCC’s Corporate Programme, specifically focused on leading the Net Zero Engagement Initiative workstream. The role is focused on expanding the reach of investor corporate engagement to deliver net zero portfolios.

NZEI launched in 2023 with the objective of helping investors to engage more companies on robust transition plans that deliver real world emissions reductions.

NZEI represents a significant expansion in the ambition and reach of IIGCC’s engagement platform, in terms of scale of companies captured, as well as sector and geographic coverage. As the workstream lead, you will be responsible for developing and implementing the strategy for NZEI as it transitions out of its pilot year, to deliver on the impact envisioned. You will have significant scope to set the direction of NZEI and maximise its impact.
There will also be opportunities to work across workstreams, including stewardship, specific sector work and transition research, while working collaboratively with the Investor Strategies and Policy programmes.

While this role is initially offered on a fixed term basis for 24 months, we hope that the contract can be extended, subject to resources.

**Main responsibilities**

The work will comprise the following key activities:

- Lead project management of the Net Zero Engagement Initiative workstream, including strategy development and implementation.
- Work closely with IIGCC members to facilitate effective collaborative engagement; for example, producing tools and guidance, convening working groups and providing technical assistance.
- Provide analysis of company transition plans to support investor engagement.
- Work closely with the IIGCC corporate, investor strategies and policy teams to ensure alignment of engagement activities and portfolio target setting activities.
- Assist with the overall project management and research needs of the Corporate Programme in order to support investor engagement with companies on climate change.
- Collaborate with partner networks and manage relationships with funders, data providers and other third parties.
- Track and report on engagement progress.

**Skills and capabilities**

**Essential:**

- Significant experience of working on issues relating to climate change and/or corporate engagement.
- Understanding of different approaches to investor stewardship.
- Proven motivation to lead and deliver on a workplan, demonstrating flexibility where required.
- Proven ability to work as a team, and successfully manage internal and external stakeholders.
- Excellent project management, coordination and organisational skills.
- Strong stakeholder engagement and management capabilities.
Excellent written and verbal communication skills with a high level of attention to detail.

Strong presentation skills with experience presenting to large groups online and in-person.

Clear motivation to work on climate change issues.

Competency in routine IT tools including Microsoft Office including Word, Excel, Power Point and Adobe PDF.

Written and spoken fluency in English.

Desirable:

Knowledge and understanding of best practices in corporate climate reporting (e.g. TCFD, SBTi, TPI).

**Why work at IIGCC?**

People join IIGCC because they care deeply about making a difference in supporting our mission that brings the investment community together to make significant progress towards a net zero and climate resilient future by 2030. In return, IIGCC offers its employees a competitive salary with a wide range of benefits and supportive ways of working. You can find the full list of our benefits [here](#).

**Applications**

Interested applicants should submit a Curriculum Vitae and a cover letter detailing their relevant skills, capabilities and experience for the role by completing the application form [here](#).

If you have any queries, please email [vacancy@iigcc.org](mailto:vacancy@iigcc.org).

**Recruitment timeline:**

- Deadline for applications: 9am on 28 February 2024
- 1st round interviews (virtual): w/c 4 March 2024
- 2nd round interviews (in person): w/c 11 March 2024

We reserve the right to extend the deadline or close this vacancy early depending on the applications we receive. We recommend that you submit your application as early as possible.

**Please note:**

- Applicants must be eligible to work in the UK.
- Only shortlisted candidates will be notified.
- We do not discriminate on the basis of race, age, gender, sex, sexual orientation, disability, religion, marital status, or any other basis of discrimination prohibited by law.